



Crathes Public Hall Trust (SCIO 043007)  
Minutes of AGM held on 3<sup>rd</sup> June 2025

**Trustee Attendees:** Neil McHattie, Jen McHattie, John Gaunt, Joan Willox, Jac Elliott, Steve Kemp, Derek Johnston, Gareth Hunt

**Member Attendees:** Jonathan Stearn, Euan Reid, Mary Johnston

**Apologies:** Geoff Knight, Sophie Wright, Bert McIntosh

**Review of previous minutes:** Minutes of previous AGM meeting on 7<sup>th</sup> July 2024 were proposed as a correct record by John Gaunt, seconded by Jen Mchattie.

**Annual Report:**

Copy circulated to attendees and Neil ran through key points:

- **Car Park Improvements** completed, improving the lighting, new fencing along the roadside and a new sign. Works again broadly funded by grants or donations.
- **Board of Trustees** - 10 Trustees currently in place
- **Bookings and hall use** still at a healthy average of 100 hours per month. Good variation of regular and ad-hoc hirers
- **Solar Panels** – Installed and fully functioning, with estimated saving of £1,500 per year.
- **Kitchen Refurb** – Planning ongoing to rectify wet rot under kitchen area, install catering style kitchen and replace entrance door, however works will be completed July 2025, during next financial year.

- **Other matters:**
- Neil thanked Trustees for all time and effort given to the hall this year
- Neil acknowledged that John Gaunt leaving the Board and thanked John for his significant contribution. John was presented with a voucher in recognition of his contribution
- Neil McHattie noted that he was intending to step down from Convenor role but remain as a Trustee. Neil's significant contribution was also noted.

### **Annual Accounts: 'Receipts and Payments for the year to 31/3/25' presented by John Gaunt**

- Accounts pending final audit
- Overall account balance remains positive after all outstanding works paid and allowed for
- Operating position remains healthy, with main expenses being electricity and cleaning
- Accounts presented in line with OSCR requirements, including restricted and non-restricted funds
- Significant funding/grants received again during the financial year.

### **Appointment of Office Bearers and Trustees**

Chair – Derek Johnson

Secretary - Joan Willox

Treasurer – Steve Kemp

Booking Secretary – Jac Elliott

### **Close of AGM**



***Attachments:***

*Annual Report 1 April 2024 – 31 March 2025*

*Annual Accounts – Receipts and Payments for the year to  
31/3/25*