



Crathes Hall  
Minutes of Trustee Meeting 5<sup>th</sup> March 2024  
(Addendum to Trustee Meeting  
Tuesday 27 February 2024)

**Attendees:** Neil McHattie, Jen McHattie, John Gaunt, Derek Johnson, Joan Willox, Jac Elliott

**Apologies:** Geoff Knight, Sophie Wright, Gareth Hunt, Bert McIntosh, William Binnie

An additional meeting was required to discuss the outstanding agenda items from meeting held on 27 February 2024.

- Treasurer/Bookkeeper role – John reviewing financial system and investigating web-based systems available through a couple of the major banks. OSCR requirements to be taken into account.
- Hall keeper role – Neil following up, including with ‘Men’s shed’ about potential candidates for role.
- Car Park lighting
  - Derek continuing to investigate lighting options and also investigating and applying for windfarm funding for lighting. Quotes required for funding applications.
  - Current option 4no. 6m tall lights located in carpark.
- Upcoming fundraising or other events

- Prosecco afternoon tea – Tentative date 9<sup>th</sup> November
- Comedy night – John to investigate
- AOB
  - Roads department meeting Neil at hall on Thursday 7<sup>th</sup> March 2024 to discuss details of the roadworks being undertaken on North Deeside road and any implications for the hall carpark.
  - Jen reviewing the hall cleaning specification/requirements following the recent refurbishment works. Jen and Joan to meet cleaners to discuss current scope.
- Next Meeting 6.30pm, Monday 13<sup>th</sup> May 2024, at McHattie's House