

Crathes Public Hall Trust (SCIO 043007)
Minutes of Trustee Meeting 3rd February 2025

Attendees: Neil McHattie, John Gaunt, Joan Willox, William Binnie, Jac Elliott, Derek Johnson, Jen McHattie, Sophie Wright, Gareth Hunt

Apologies: Bert McIntosh, Geoff Knight

Review of previous minutes: Minutes of previous meeting on 4th November 2024 were proposed as a correct record by Jac Elliott and seconded by Derek Johnson.

Financial Update: John Gaunt presented 'Financial Report to Trustees as at 3rd Feb 2025' (copy attached)

- Healthy balance remains after allowing for solar project outstanding costs
- Remaining funds earmarked for required kitchen upgrade

Previous Actions

- Station Wood Update
 - Geoff organising event for Spring 2025
- Updating policy documents – Neil reviewing with a view to approving updated booking section ASAP
- Car park border west side of the hall - Derek to organise working party to lay chuckies and edging
- Upcoming fundraising events

- Race night 8 March 2025 – Tickets for sale - ***Post Meeting Note: Event postponed until later in the year***
- Summer ceilidh June 2025 to be organised
- 1 Trustee position remains vacant
- Treasurer position – Role remains vacant and to be filled prior to mid 2025
- Automating membership details and mail list – William/Joan to review however manual transfer of details manageable
- Several email survey options remain available for community consultation – No further action required until kitchen options established.

Refurbishment

- Solar panel Project – Installed, pending resolution of battery installation
- Kitchen
 - Derek ran through kitchen design options
 - Derek to explore alternative design options
 - Derek to proceed with damp survey/inspection
 - Neil to confirm funding deadline with Council
 - Joan/Jac to investigate commercial kitchen requirements/legislation
 - Joan to investigate potential National lottery funding

AOB

- Condensation/humidity – To be reviewed/inspected whilst investigating kitchen damp issues.



- Music gigs – Lauren Collier 5th April 2025
- 2025 200 Club tickets due to be sold March 2025
- William/John to investigate 'Stripe' financial system

Next Meeting **provisionally** 6.30pm, Tuesday 4 March 2025
at McHatties House